



# Charter Development Services

Our team of charter school experts offer several different support packages for leaders seeking to open a charter school. Please contact Elliott Nguyen ([enguyen@txcharterschools.org](mailto:enguyen@txcharterschools.org)) or Bruce Marchand ([bmarchand@txcharterschools.org](mailto:bmarchand@txcharterschools.org)) or via phone at (512) 584-8272 to determine the best array of services suited for your team.

SUPPORT PACKAGE	PROGRAM COMPONENTS
<b>Platinum Level Charter Development Package</b>	
Begins a minimum of 160 days prior to the TEA charter application submission deadline	Ongoing 1-on-1, team coaching and assessment to include the following:
	25 hours of expert consultation on matters that may include, but are not limited to, team planning and capacity assessment, project planning, charter law, education plan, business and financial systems, marketing and community engagement, operations, and governance.
	Model policies pertaining to Financial Operations, Charter School Governance & Organization, General School Operations, Students, Open Government, Human Resources, and Special Education. The Student Code of Conduct, and By-Laws and Admissions Policies are also included.
	Recommended Campus Visits with Key Charter Leaders
	Hourly Consulting at Discounted Rate
	Reapplication Critique and Assessment (If applicable)
	All Bronze, Silver, and Gold Level Package Benefits
<b>Gold Level Charter Development Package</b>	
Begins no later than 60 days prior to TEA charter application submission deadline	Application draft guidance, thorough critical analysis of the application, including a detailed written critique and face-to-face strategy session prior to application submission
	By-Laws and Admissions Policies
	Hourly Consulting at Discounted Rate
	1 Year of TCSA Membership
<b>Silver Level Charter Development Package</b>	
Begins once eligibility is confirmed by TEA, typically in late April/early May	Team preparation and coaching for Commissioner and State Board of Education (SBOE)
	Mock Authorizer Interview Presentation
<b>Bronze Level Charter Development Package</b>	
Available until 60 prior to TEA charter application submission deadline	For applicants who have attended TCSA's 1-day Charter Hopeful Seminar and need further guidance prior to committing to the formal application process.
	3 hour in-person meeting with 3 TCSA content experts
<b>Re-Application Read &amp; Critique</b>	
Available until 60 days prior to the submission deadline	For clients who previously engaged in the Platinum Level Charter Development Package, but who were not authorized in the previous generation.
	Provides Gold Level Charter Development Package at a discounted rate.

	PLATINUM	GOLD	SILVER	BRONZE
25 Hours Expert Consultation	X			
Model Policies	X			
Student Code of Conduct	X			
Recommended Campus Visits	X			
Admissions Policies & Bylaws	X	X		
Hourly Consulting at Discounted Rate	X	X		
40 Hours of Application Review	X	X		
Draft Guidance and Face to Face Critique	X	X		
Plagiarism Report	X	X		
1 Year of Membership	X	X		
Team Prep and Coaching <sup>1</sup>	X		X	
Mock Authorizer Interview <sup>1</sup>	X		X	
Reapplication Critique and Assessment <sup>2</sup>	X			
9 Hours of Expert Application Review	X			X

1. Platinum package members who successfully navigate external review will receive Team Prep and Mock Authorizer Interview support.

2. Platinum package members who do not successfully navigate external review may opt to receive Reapplication Critique and Assessment in the following application year.

ADDITIONAL A LA CARTE SERVICES	
1 Year of Membership – \$1,000	
The TCSA membership drive typically runs from October through January each year.	Memberships provides the following benefits: Legal experts available to answer questions and provide your school with legal advice. Advocacy and grassroots team building activities to educate, inform and create passionate supporters in the state legislature. Access to the TCSA Solution Provider program to save time and money. Quality Framework assessment and analysis and trainings to aid in exceeding accountability standards. The opportunity to participate in member council meetings and the annual conference to bring charter leaders and education innovators together to share best-practices.
Hourly Consulting – \$125 per hour (4-hour minimum)	
This service is available at any time throughout the year, but is based on staff availability.	1-on-1 support on a variety of topics related to charter schools, including but not limited to TCSA's Quality Framework, operations, recruitment and enrollment, legal services, media training and support, communications and community engagement.
	In-person site visits and campus assessments are billed at the same rate.
Charter Start Training – \$125	
Trainings are conducted throughout the year	This one day in-person training will provide an introductory, high-level overview of the charter application process to educational entrepreneurs. Breakfast and lunch are provided. To see upcoming trainings, please visit the TCSA website at <a href="http://www.txcharters.org">www.txcharters.org</a>
Model Policies – \$3,000/\$1,000	
Model Policies may be purchased for an initial fee of \$3,000 and an annual \$1,000 renewal fee for each year thereafter.	Incorporating best practices from throughout the sector to protect and simplify your open-enrollment charter schools. Includes the most updated state and federal regulations and includes seven modules including: Financial Operations, Charter School Governance & Organization, General School Operations, Students, Open Government, Human Resources, and Special Education. After the initial purchase, subsequent subscription renewals includes updates to each policy following the legislative session, changes to federal law, and implementation of new administrative rules.
Student Code of Conduct – \$500	
The Student Code of Conduct is a required section of the charter school application.	TCSA partnered with the Walsh Gallegos law firm to develop a legal and practical guide for charter schools to use in developing a student code of conduct. This guide contains model code of conduct language, legal and practical tips for development and implementation, and helpful forms for use in the student discipline process.
By-Laws & Student Admissions Policies – \$500	
By-Laws & Student Admissions policies are a required section of the charter school application.	TCSA developed model by-laws for nonprofit organizations interested in becoming a charter holder in the state of Texas. Additionally, TCSA created a sample admissions and lottery policy for charter applicants to use in the development of a charter school application.